

# Scrutiny Work Planning Conference

13 October 2020, Remotely via Microsoft Teams

## Agenda

4.00pm	<b>Welcome &amp; Introduction</b> <ul style="list-style-type: none"><li>• Purpose of Conference</li></ul>	Councillor Peter Black, Chair of SPC
4.05	<b>Work Planning</b> <ul style="list-style-type: none"><li>• Overview of Work Planning Process</li><li>• Good Practice Guidance</li><li>• Perspectives</li><li>• Challenges</li></ul>	Brij Madahar, Scrutiny Team Leader
4.15	<b>Work Programme for 2020/21 and beyond</b> <ul style="list-style-type: none"><li>• Reflection on Last Year's Work Programme and Priorities</li><li>• 'Business as Usual' Items</li><li>• Proposals / Suggestions</li><li>• Framework &amp; Emerging Picture</li></ul>	Brij Madahar
4.30	<b>Small Group Discussions</b> <ul style="list-style-type: none"><li>• What should be in the Scrutiny Work Programme, and why?<ul style="list-style-type: none"><li>➢ What is the big 'inquiry' issue?</li><li>➢ Performance issues for questioning &amp; to monitor service improvement?</li><li>➢ One-off 'working group' topics?</li></ul></li></ul>	All
5.15	<b>Group Feedback and Conclusions</b>	Councillor Peter Black
5.45	<b>Close</b>	Councillor Peter Black

### Attachments:

1. Presentation Slides
2. Work Programme Headlines 2019-20
3. Work Planning Guidance
4. Topic Suggestions
5. Outline Work Programme for 2020-21
6. Cabinet Portfolios
7. Group Discussion Work Sheet
8. Break-Out Groups

# The Annual Scrutiny Work Planning Conference

13 October 2020

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## Purpose of Conference

To help shape the Scrutiny Work  
Programme

- Outline the scrutiny work planning process
- Guidance on what makes a good plan
- Review the 'current' work programme
- Consider different perspectives and suggestions, and gather your views

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## What Makes A Good Plan?



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## Work Planning

- Perspectives to Consider:
  - Corporate Management Team
  - Cabinet
  - Public

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## Pitfalls to Avoid

- Lack of Prioritisation (including merging topics to avoid having to prioritise)
- Repetition - issue has already been subject of recent scrutiny
- Duplication - other internal / external reviews
- Lack of Purpose - problem and aim / objective and benefits of scrutiny unclear
- Timing - is it right moment for scrutiny?
- Parochial / Ward Issues

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## Your Challenges

- COVID-19
- Resources
- Managing expectations
- Balancing strategic and community concerns
- Focus on quality not quantity
- Meeting management - 1 or 2 main items
- Regional working
- Making impact

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# Work Programme for 2020/21 and beyond

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## Current Work Programme

- Scrutiny Programme Committee
  - 1 Inquiry Panel
  - 7 Performance Panels
  - 4 Working Groups
- Regional / Joint Scrutiny
  - Education through Regional Working
  - Swansea Bay City Region City Deal Joint Scrutiny Committee

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## 'Business As Usual' Items

- Performance Panels (ongoing monitoring)
- Following Up Recommendations (Inquiry etc.)
- Audit / Inspection Reports
- Pre-decision Scrutiny
- Call-in
- Public Services Board \*Statutory Item
- Crime and Disorder \*Statutory Item
- Regional Scrutiny

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## New Work Programme

- Scrutiny Programme Committee Proposals:
  - Moving away from routine Committee Cabinet Member Q & A sessions, to a more targeted approach, creating space to focus on issues of concern, and any gaps in the programme
  - Greater emphasis on Performance Panels holding relevant Cabinet Members to account, with clear opportunities for questioning
  - Carrying out scrutiny of the Public Services Board via Committee Meetings instead of via standalone Performance Panel.
  - Increasing frequency of Natural Environment Performance Panel from quarterly to every two months
  - Changing frequency of Adult Services (monthly) and Child & Family Services (every two months) Performance Panels to every six weeks.
  - Work Planning for the next 18 months

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# New Work Programme

- Topic Suggestions:
  - Corporate Management Team
  - Councillors
  - Public

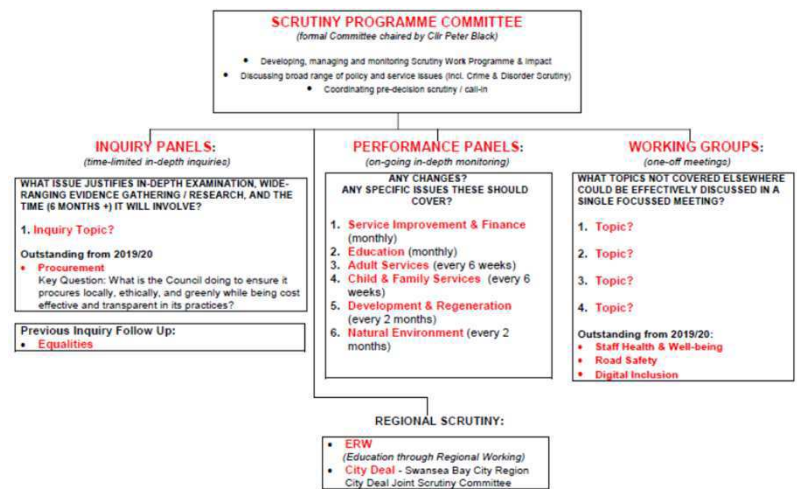
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# Your Draft Work Programme

What would you include or change? What are the gaps?



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# Group Discussion

## What should be on the scrutiny radar?

- Inquiry Topic: what is the big issue which is going to need time (up to 6 months) to examine, calling for wide ranging evidence gathering, leading to a comprehensive report to Cabinet with conclusions and recommendations?
- Performance Panels: Are these focussed on the right areas? Is there any specific issue these Panels should cover this year?
- Working Group Topics: issues for 'light-touch' / one-off scrutiny?
- Anything else of importance and concern missing?

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## **Scrutiny Work Programme Headlines: 2019-20**

Over the course of the last Council year, 17 Scrutiny Programme Committee (SPC) and 54 Scrutiny Panel / Working Group meetings were held (lead councillors shown in brackets). This included the following scrutiny activities.

NB – A combination of resources and COVID-19 affected the delivery of the work programme, and work of scrutiny, over the past year.

### **Inquiry Reports (in-depth scrutiny reviews):**

- Completed inquiries:

<b>Inquiry</b>	<b>Status</b>
<b>Equalities</b> (Cllr Louise Gibbard) Key Question: How effectively is the Council meeting and embedding the requirements under the Equality Act 2010 (Public Sector Duty for Wales)?	<ul style="list-style-type: none"> <li>Final report presented to Cabinet on 19 Sep 2019.</li> <li>Cabinet response agreed 21 Nov 2019 – 100% of recommendations accepted.</li> <li>Follow up meeting to be arranged.</li> </ul>

- Current inquiries:

<b>Inquiry</b>	<b>Status</b>
<b>Procurement</b> (Cllr Chris Holley) Key Question: What is the Council doing to ensure it procures locally, ethically, and greenly while being cost effective and transparent in its practices?	<ul style="list-style-type: none"> <li>Pre-inquiry planning meeting held 24 Oct 2019 to agree focus of inquiry.</li> <li>Evidence gathering to be agreed.</li> <li>Work placed on hold due to resources.</li> </ul>

- Previous inquiries followed up – to monitor implementation of recommendations and assess impact:

<b>Inquiry</b>	<b>Monitoring Status</b>
<b>Regional Working</b> (convener: Cllr Lyndon Jones)	Complete
<b>Natural Environment</b> (convener: Cllr Peter Jones)	Complete

### **Performance Monitoring:**

Seven Performance Panels met over the last year to provide in-depth monitoring and challenge for these areas (frequency of meetings in brackets):

- Service Improvement & Finance** (Cllr Chris Holley) - monthly
- Schools** (Cllr Lyndon Jones) - monthly
- Adult Services** (Cllr Peter Black) - monthly
- Child & Family Services** (Cllr Paxton Hood-Williams) – every two months
- Development & Regeneration** (Cllr Jeff Jones) – every two months
- Public Services Board** (*multi-agency Panel*) (Cllr Mary Jones) – twice yearly

## **Working Groups:**

One-off meetings were arranged to enable questions and discussion on the following topics:

- **Brexit** (Cllr Peter Jones)

Placed on hold due to resources:

- **Employee Health & Wellbeing** (Cllr Cyril Anderson)
- **Road Safety** (Cllr Steve Gallagher)
- **Digital Inclusion** (Cllr Lesley Walton)

The following Working Group reported to Cabinet in July 2019:

- **Tourism** (Cllr Peter Jones) - a decision was made by Cabinet on 21 November. Of the 12 recommendations: 8 were agreed, 1 agreed in part, and 3 were not agreed. This was followed up by the Committee in March 2020.

## **Cabinet Member Questioning Sessions:**

Cabinet Members attended Committee Q & A Sessions throughout the year, enabling the SPC to explore their work, looking at priorities, actions, achievements and impact.

## **Pre-decision Scrutiny:**

Pre-decision Scrutiny - taking into account strategic impact, public interest, and financial implications, 5 cabinet reports were subject to pre-decision scrutiny (carried out by the Committee or relevant Performance Panels), with views reported to Cabinet before decisions were taken:

- **Enterprise Resource Planning (ERP) System**
- **Housing Commissioning Review Option Appraisal Report**
- **Foreshore Sites - Public Consultation and Procurement Responses Summary and Next Steps.**
- **Annual Budget**
- **COVID-19 Emergency Surge Hospital**

**Call-In:** None

## **Crime & Disorder Scrutiny:**

- The Scrutiny Programme Committee has been designated as the Council's Crime & Disorder Committee under the Police & Justice Act 2006. A meeting with Police and Council leads about the Safer Swansea Partnership, including to discuss progress, with questioning on partnership plans, performance, and challenges, planned for April was cancelled.

### **Regional Scrutiny:**

- **Education through Regional Working** – Swansea scrutiny is involved in an informal regional scrutiny arrangement with the six councils participating in the 'Education Through Regional Working' (ERW) school improvement consortium. A scrutiny councillors group was established in 2015/16 in order to provide challenge to ERW, coordinate scrutiny work across the region and ensure a consistent approach. Swansea is represented on this by the Chair of the Scrutiny Programme Committee and Convener of the Education Performance Panel. Meetings took place in June 2019 (hosted by Pembrokeshire Council), September 2019 (hosted by Ceredigion Council) and January 2020 (hosted by Powys Council). The Swansea Scrutiny Team is providing the support for this group as the Council's contribution to ERW.
- **Swansea Bay City Region City Deal** - A Joint Scrutiny Committee was established in 2018 and involves three councillor representatives from each of the four Councils involved in the City Deal, meeting to scrutinise the work of the Joint Committee responsible for delivering the City Deal Programme. Swansea's Councillor Representatives are: Jan Curtice, Phil Downing & Jeff Jones. Meetings took place in June, September, October, and January. As per Joint Agreement, the Committee is serviced by Neath Port Talbot Council.

### **Other reports considered by SPC:**

- Housing Commissioning Review Progress
- Annual Corporate Safeguarding Report
- Scrutiny Annual Report for 2018/19 (reported to Council 24 Oct 2019)
- Scrutiny Performance Panel conveners provided progress reports on the work and impact of their Panels
- Scrutiny Improvement & Development Objectives

### **Chairs' Letters:**

There were 77 letters sent to Cabinet Members – an established way for scrutiny to communicate findings, views and recommendations for improvement directly to Cabinet Members, reflecting discussion at Committee / Panel / Working Group meetings and continuing an effective dialogue between the SPC/Panels and the Cabinet. Effectively 'mini-reports' with conclusions and proposals from scrutiny – and responses. The average response time was 21 days (against target of 21 days). 68% of letters requiring response were responded to on time.

### **Scrutiny Dispatches:**

- The SPC produces a quarterly summary of the headlines from the work of scrutiny for Council and the public, this is focussed on the impact and how scrutiny is making a difference. Scrutiny Dispatches is used as a mechanism for internal and external communication of activity and to help generate media coverage of scrutiny. Council was provided with a report in November 2019 and March 2020. A further report that was planned for May was not produced.

### **Scrutiny Annual Report:**

- The Scrutiny Annual Report for 2018/9 was presented to Council in October 2019.

**Councillor Engagement:**




- Number of backbench councillors actively involved in scrutiny: 61%
- Average councillor attendance at scrutiny meetings: 73%

**Public Engagement:**

- % of meetings with public observers: 50%
- % of meetings with public input: 21%
- % of meetings attracting media coverage: 33%
- Number of scrutiny discussions reported upon in the press: at least 23

# 3 - Work Planning Guidance

## For proposed scrutiny topics

<b>1</b>	<b>Is it an issue of concern?</b>	<p>For example:</p> <ul style="list-style-type: none"> <li>• Is it an issue of public concern? e.g. complaints, members' knowledge/feedback from electoral wards, local media, surveys, other consultation</li> <li>• Is it an issue of performance concern? e.g. evidence from performance indicators, benchmarking or performance unknown/not currently measured</li> <li>• Are there budget concerns? e.g. pattern of budget overspending or significant underspending</li> <li>• Is it an issue of concern or interest to external groups? e.g. partners, local businesses</li> </ul>	<b>No</b>
	<b>Yes</b> 		<b>↓</b>
<b>2</b>	<b>Is the issue strategic and significant?</b>	<p>For example:</p> <ul style="list-style-type: none"> <li>• Are there links to Council's Corporate Plan, Priorities and Objectives?</li> <li>• Is the issue related to the big challenges facing the Council?</li> <li>• Is it a Welsh Government or Central Government priority?</li> <li>• Has the issue been raised by Audit/Inspection reports?</li> <li>• Does it have a significant impact on the public? Or a specific group/community?</li> </ul>	<b>No</b>
	<b>Yes</b> 		<b>↓</b>
<b>3</b>	<b>Is it a good use of scrutiny time?</b>	<p>For examples:</p> <ul style="list-style-type: none"> <li>• Is there a clear objective for examining this topic?</li> <li>• Has similar scrutiny work already been undertaken?</li> <li>• Is the issue being examined elsewhere internally or externally?</li> <li>• Would this issue require in-depth examination? i.e. a wide-ranging programme of evidence gathering and research?</li> <li>• Could scrutiny make a difference to how services are delivered, service quality, how resources are used, and sustainability of service provision?</li> <li>• Will scrutiny be able to generate recommendations for improvement?</li> <li>• Has the relevant service / policy area recently undergone substantial change? i.e. is it too early to review the effects of the change?</li> </ul>	<b>No</b>
	<b>Yes</b> 		<b>↓</b>
<b>*SUITABLE</b>			<b>NOT SUITABLE</b>

\* Topic recommended for:

- |                  |                          |                   |                          |                    |                          |
|------------------|--------------------------|-------------------|--------------------------|--------------------|--------------------------|
| In-depth inquiry | <input type="checkbox"/> | Performance Panel | <input type="checkbox"/> | Other (state what) | <input type="checkbox"/> |
| Working Group    | <input type="checkbox"/> | Committee Report  | <input type="checkbox"/> |                    |                          |

# 4

## Scrutiny Topic Suggestions

### Corporate Management Team:

Corporate Plan
Budget Proposals
City of Sanctuary
Tackling Poverty
Response to Coronavirus / Test, Trace & Protect
Recovery Plan / Transformation Plan
Performance Management
Corporate Safeguarding
Remodelled EOTAS (Education other than at School) Provision
Economic Regeneration Strategy
Community Safety / Anti-Social Behaviour
21 <sup>st</sup> Century Schools
ERW (Education Through Regional Working) Replacement
ALN (Additional Learning Needs)
EU Exit
City Deal
Great Western Gateway
Housing Welsh Housing Quality Standard / Homelessness
Regional Working
Partnership Working
Public Services Board Annual Report and work streams

# 4

## Councillors:

Anti-Social Behaviour (concern about rising levels in communities)
Procurement (continuation of Inquiry)
Young People's Supported Housing Provision
Possible Working Group: Council By-laws
Listed Buildings (under Council and private ownership)
Possible Inquiry: Is health a major contributor to development decisions in Swansea?
Is the Council making the most of opportunities to embed increase cycling across the city that has come from reduced traffic and increased cycling during the COVID-19 pandemic?
Possible Working Group: Does the Council make sufficient provision for informal healthy outdoor youth sport and activities?
Possible Working Group: Is sufficient emphasis being placed in the development of the city centre for art, architecture and performance?

## 4

### **Public (via survey earlier this year and recent social media):**

COVID-19 Regulation Enforcement – approach to enforcement during the pandemic (concern about excessive action in closing businesses)
Highways charges and fees levied on developers (concern about arbitrary nature of the current system)
Environment Bill 2020 – implications for the Council – what additional measures are going to be taken to ensure targets met locally, cleaner air being a main concern, especially nearer the city centre
Changing Places toilets (sufficient provision?)
Accessibility for disabled / elderly - making the city centre more accessible, e.g. more drop kerbs to help wheelchairs and mobility scooters, more public seating, better lighting, more public telephones in well-lit areas
Climate Emergency – Council’s response to its declaration of a climate emergency particularly efforts to tackle air pollution near schools
Homelessness
Increased drug usage amongst people in Swansea
Maintenance of buildings in the city - some are extremely dilapidated and give a terrible impression of the city to visitors and tourists. Many are of historic importance.
Bus Services
City Deal Outcomes
Road Safety (concern about speeding vehicles)
Blue Badge Scheme (concern not being policed / enforced)
Domestic Abuse - how perpetrators of domestic abuse are using family court services to continue abusing their partner / spouse. Of particular concern is CAFCASS (Children and Family Court Advisory and Support Service) & their lack of knowledge or consideration in this area.
Welsh Language / Culture - greater commitment within the Council to the importance of the Welsh Language and culture



# 5 – Draft Scrutiny Work Programme 2020/21

## SCRUTINY PROGRAMME COMMITTEE

*(formal Committee chaired by Cllr Peter Black)*

- Developing, managing and monitoring Scrutiny Work Programme & impact
- Discussing broad range of policy and service issues (incl. Crime & Disorder Scrutiny)
  - Coordinating pre-decision scrutiny / call-in

### INQUIRY PANELS:

*(time-limited in-depth inquiries)*

WHAT ISSUE JUSTIFIES IN-DEPTH EXAMINATION, WIDE-RANGING EVIDENCE GATHERING / RESEARCH, AND THE TIME (6 MONTHS +) IT WILL INVOLVE?

#### 1. Inquiry Topic?

##### Outstanding from 2019/20

- **Procurement**  
Key Question: What is the Council doing to ensure it procures locally, ethically, and greenly while being cost effective and transparent in its practices?

##### Previous Inquiry Follow Up:

- **Equalities**

### PERFORMANCE PANELS:

*(on-going in-depth monitoring)*

ANY CHANGES?  
ANY SPECIFIC ISSUES THESE SHOULD COVER?

1. **Service Improvement & Finance** (monthly)
2. **Education** (monthly)
3. **Adult Services** (every 6 weeks)
4. **Child & Family Services** (every 6 weeks)
5. **Development & Regeneration** (every 2 months)
6. **Natural Environment** (every 2 months)

### WORKING GROUPS:

*(one-off meetings)*

WHAT TOPICS NOT COVERED ELSEWHERE COULD BE EFFECTIVELY DISCUSSED IN A SINGLE FOCUSED MEETING?

1. **Topic?**
2. **Topic?**
3. **Topic?**
4. **Topic?**

##### Outstanding from 2019/20:

- **Staff Health & Well-being**
- **Road Safety**
- **Digital Inclusion**

### REGIONAL SCRUTINY:

- **ERW**  
*(Education through Regional Working)*
- **City Deal** - Swansea Bay City Region  
City Deal Joint Scrutiny Committee

## 6 - CABINET PORTFOLIOS

<b>Economy, Finance &amp; Strategy (Leader) (Cllr Rob Stewart)</b>	<b>Adult Social Care &amp; Community Health Services (Cllr Clive Lloyd)</b>	<b>Supporting Communities (Cllr Alyson Pugh; Cllr Louise Gibbard)</b>	<b>Business Improvement &amp; Performance (Cllr Andrew Stevens)</b>	<b>Children Services (Cllr Elliot King)</b>
<ul style="list-style-type: none"> <li>• Brexit &amp; New Economic Relationships</li> <li>• Capital Programme Delivery</li> <li>• City Deal Delivery</li> <li>• City Centre Redevelopment</li> <li>• Communications</li> <li>• Community Leadership</li> <li>• Constitutional Changes</li> <li>• Finance Strategy, Budget &amp; Saving Delivery</li> <li>• Financial Services</li> <li>• Future Digital Networks (City Deal)</li> <li>• Legal Services</li> <li>• Local &amp; Regional Investment Strategy</li> <li>• Planning Policy (Regional)</li> <li>• Poverty Reduction</li> <li>• Public Services Board (PSB)</li> <li>• Recovery Plan Lead</li> <li>• Regeneration Strategy &amp; Major Projects</li> <li>• Regional Working Lead (All Bodies)</li> <li>• Strategic Partnerships</li> <li>• Swansea Bay City Region Joint Committee - Chair</li> <li>• Welsh Local Government Association (WLGA) – Deputy Leader</li> <li>• WLGA Lead on Europe, Brexit, Economy &amp; Energy</li> <li>• WLGA representative to LGA</li> </ul>	<ul style="list-style-type: none"> <li>• Activities to Promote Independence &amp; Ageing Well</li> <li>• Adult Social Services Modernisation</li> <li>• Assessment / Care Management</li> <li>• COVID-19 Response – Adult Social Care</li> <li>• Elderly Care</li> <li>• Healthy City Partnership</li> <li>• Integration of Health &amp; Social Care</li> <li>• Joint Equipment</li> <li>• Learning Disability</li> <li>• Local Area Coordination Lead</li> <li>• Mental Health</li> <li>• Physical &amp; Sensory Impairments</li> <li>• Poverty Reduction</li> <li>• Recovery Plan – Adult Services Lead</li> <li>• Safeguarding</li> <li>• Strategic Health &amp; Social Care Collaboration Opportunities</li> <li>• Supporting People</li> <li>• Wellbeing</li> <li>• West Glamorgan RPB – Leader’s Representative</li> </ul>	<p>Cllr Alyson Pugh (leading on):</p> <ul style="list-style-type: none"> <li>• 3<sup>rd</sup> Sector Homeless Support</li> <li>• 3rd Sector Services</li> <li>• Community Cohesion</li> <li>• Community Safety</li> <li>• Community Safety – Board Representative</li> <li>• Community Support for Refugees &amp; Asylum Seekers</li> <li>• Employability</li> <li>• Financial Inclusion</li> <li>• Food Poverty Reduction</li> <li>• Lifelong Learning</li> <li>• Neighbourhood Working</li> <li>• NEETs (Not in Education, Employment or Training) 19-25</li> <li>• Poverty Reduction in Communities</li> <li>• Recovery Plan – Community Support Services Lead</li> <li>• Safer Swansea Partnership Representative</li> <li>• Services for Vulnerable People in Communities during COVID-19</li> <li>• Substance Misuse</li> <li>• Support for Veterans</li> <li>• Swansea Working</li> <li>• Welfare Reform &amp; Rights</li> </ul> <p>Cllr Louise Gibbard (leading on):</p> <ul style="list-style-type: none"> <li>• Access to Services</li> <li>• Community Centres</li> <li>• Community Groups, Engagement &amp; Development</li> <li>• Community Growing (inc. Allotments)</li> <li>• Community Support Services</li> <li>• Co-production</li> <li>• Councillor Champions – Coordination, Liaison &amp; Networking</li> <li>• Diversity</li> <li>• Equalities</li> <li>• Future Generations Compliance</li> <li>• Human Rights City</li> <li>• LAC Services in Communities</li> <li>• Poverty Reduction in Communities</li> <li>• Preventing Violence against Women, Domestic Abuse &amp; Sexual Violence</li> <li>• Recovery Plan – Community Support Services Lead</li> </ul>	<ul style="list-style-type: none"> <li>• Agile Working</li> <li>• Business &amp; Service Improvement</li> <li>• Community Digital Connectivity (inc. free WiFi)</li> <li>• Community Hubs, Service Protection</li> <li>• Contact Centre</li> <li>• Corporate Building Rationalisation</li> <li>• Corporate Delivery of Priorities</li> <li>• Corporate ICT and Digital Delivery of Services</li> <li>• Councillors Community Budget Scheme Delivery</li> <li>• Councillors ICT Services Lead</li> <li>• Crowd Funding &amp; New Community Funding Models</li> <li>• Digital Inclusion</li> <li>• Information &amp; Business Change (inc. Better ICT)</li> <li>• Localised Services and Opportunity for New Business Models</li> <li>• Performance Management &amp; Improvement</li> <li>• Poverty Reduction</li> <li>• Recovery Plan – Digital Services Transformation Lead</li> <li>• Risk &amp; Resilience Management</li> <li>• Rural Economy Lead</li> </ul>	<ul style="list-style-type: none"> <li>• Apprenticeships Support</li> <li>• Best Start in Life</li> <li>• CAMHS (Child &amp; Adolescent Mental Health Services)</li> <li>• Child &amp; Family Services</li> <li>• Children &amp; Young People (CYP) Chair</li> <li>• Continuum of Care</li> <li>• Corporate Parenting Lead</li> <li>• Families First</li> <li>• Flying Start</li> <li>• NEETS Reduction Support (Not in Education, Employment or Training)</li> <li>• Opportunities for Young People</li> <li>• Play Opportunities</li> <li>• Poverty Reduction</li> <li>• Promoting Youth Inclusion &amp; Youth Citizenships</li> <li>• Readiness for Work (Support)</li> <li>• Recovery Plan – Children Services Lead</li> <li>• Regional Adoption Service</li> <li>• Safe Looking After Children (LAC) Reduction Strategy</li> <li>• Safeguarding</li> <li>• UNCRC (United Nations Convention on the Rights of the Child)</li> <li>• YOS (Youth Offending Service)</li> <li>• Youth Services</li> </ul>

## 6 - CABINET PORTFOLIOS

<b>Delivery &amp; Operations (Joint-Deputy Leader) (Cllr David Hopkins)</b>	<b>Education Improvement, Learning &amp; Skills (Cllr Jennifer Raynor)</b>	<b>Environment Enhancement &amp; Infrastructure Management (Cllr Mark Thomas)</b>	<b>Homes, Energy &amp; Service Transformation (Joint- Deputy Leader) (Cllr Andrea Lewis)</b>	<b>Investment, Regeneration &amp; Tourism (Cllr Robert Francis- Davies)</b>
<ul style="list-style-type: none"> <li>• Building Control</li> <li>• City Profile</li> <li>• Collaboration Opportunities</li> <li>• Commercial Services</li> <li>• Procurement &amp; Frameworks</li> <li>• Councillor Champions – Overall Responsibility</li> <li>• Corporate Delivery of Priorities</li> <li>• Councillor Development</li> <li>• Democratic Services</li> <li>• Environmental Health incl. COVID-19 Regulation Enforcement</li> <li>• Health &amp; Safety Policy</li> <li>• Houses in Multiple Occupation (HMO)</li> <li>• Human Resources</li> <li>• Landlord Licensing</li> <li>• Licensing Policy</li> <li>• Mayoral &amp; Civic Functions</li> <li>• Outside Bodies (Participation Oversight)</li> <li>• Petitions</li> <li>• Planning Policy</li> <li>• Poverty Reduction</li> <li>• Public Protection</li> <li>• Recovery Plan – Policy Change Lead</li> <li>• Scrutiny Services</li> <li>• Strategic Estates &amp; Property Management - Lead</li> <li>• Sustainable Development (incl. Biodiversity) Lead</li> <li>• Trade Union Engagement (JCC Lead Member)</li> <li>• Trading Standards</li> </ul>	<ul style="list-style-type: none"> <li>• 21st Century Schools Programme (inc. School Building Upgrades)</li> <li>• Apprenticeships Lead</li> <li>• Catchment Review</li> <li>• City of Learning - Member of UNESCO COL Steering Group</li> <li>• CYP Board Member</li> <li>• Education Regional Working (ERW) - Leader's Representative</li> <li>• Education Services from 3 to 19</li> <li>• Further Education</li> <li>• Future Schools Estate Scoping &amp; Delivery</li> <li>• Inclusion &amp; Learner Support</li> <li>• NEETS Prevention (Not in Education, Employment or Training) Lead</li> <li>• Quality in Education (QEd) Programme</li> <li>• Readiness for Work Lead</li> <li>• Recovery Plan – Schools &amp; Education Lead</li> <li>• Regional Workforce Planning &amp; Skills Development</li> <li>• School Improvement</li> <li>• Schools Estate Planning &amp; Resources Planning</li> <li>• Schools' Organisation &amp; Performance</li> <li>• Skills &amp; Talent Project (City Deal)</li> </ul>	<ul style="list-style-type: none"> <li>• Coastal Defence</li> <li>• Community Caretakers (Non HRA)</li> <li>• Cycleways</li> <li>• Estates Maintenance Management (Non HRA)</li> <li>• Fleet Renewal &amp; Maintenance</li> <li>• Fly Tipping Task Force</li> <li>• Grass Cutting Services</li> <li>• Highways &amp; Engineering</li> <li>• Infrastructure Repairs &amp; Maintenance</li> <li>• Litter &amp; Community Cleansing</li> <li>• Marina, Foreshore &amp; Beach Maintenance</li> <li>• Parking Policy, Control &amp; Enforcement</li> <li>• Parks Maintenance</li> <li>• Pothole Task Force</li> <li>• Poverty Reduction</li> <li>• Recovery Plan – Place Based Service Lead</li> <li>• Regional Collaborations for Transport, Highways &amp; Waste</li> <li>• Regional Transport Policy (Lead Member of JTA)</li> <li>• Streetscene</li> <li>• Transport Services</li> <li>• Waste Management &amp; Recycling</li> </ul>	<ul style="list-style-type: none"> <li>• Agile Rollout Programme - Lead</li> <li>• Building Services</li> <li>• Cooperative Housing</li> <li>• Council House Management</li> <li>• Council House Repairs</li> <li>• COVID-19 Response on Housing &amp; Homelessness</li> <li>• COVID-19 Recovery Plan – Strategic Service Transformation Lead</li> <li>• Energy Policy (inc. Generation, Supply &amp; District Heating)</li> <li>• Green Energy Infrastructure</li> <li>• Green Fleet Transport &amp; Green Vehicle Adoption</li> <li>• Homes as Power Stations (City Deal)</li> <li>• Homelessness Lead &amp; Supporting People</li> <li>• Housing Adaptions &amp; Renewal Schemes</li> <li>• Housing Policy, Affordable Housing &amp; Housing Options, Tenancy Support (Housing Support Grant)</li> <li>• More Homes Delivery</li> <li>• Organisational Development</li> <li>• Poverty Reduction</li> <li>• PSB Partnership Member – Leader's Representative</li> <li>• Safer Swansea – Partnership Lead</li> <li>• Sheltered Housing</li> <li>• Tenancy Enforcement</li> <li>• Welsh Housing Quality Standard (WHQS) Programme Lead</li> <li>• Western Gateway – Leader's Representative</li> </ul>	<ul style="list-style-type: none"> <li>• Business &amp; City Promotion</li> <li>• City Centre Management</li> <li>• City Projects and Major Development Opportunities (Shaping Swansea)</li> <li>• City Waterfront &amp; Marina Promotion</li> <li>• Creative City</li> <li>• Culture, the Arts &amp; Galleries</li> <li>• Events and Attractions</li> <li>• Healthy Night Life / Purple Flag</li> <li>• Heritage Protection &amp; Restoration</li> <li>• Inward Investment Opportunities</li> <li>• Libraries</li> <li>• New Local &amp; Regional Business Opportunities</li> <li>• Parks &amp; Play Development</li> <li>• Parks, Beaches and Foreshore Events &amp; Promotion</li> <li>• Play &amp; Sports Facilities</li> <li>• Poverty Reduction</li> <li>• Recovery Plan – Tourism Economy Lead</li> <li>• River Corridor Development</li> <li>• Science City</li> <li>• Suburban Centres &amp; Community Regeneration Initiatives</li> <li>• Tourism, Destination Management, and Marketing</li> <li>• Universities Collaboration (Development)</li> </ul>



## Scrutiny Work Planning Conference Breakout Discussion Groups

<b>Breakout Group ONE</b>	<b>Breakout Group TWO</b>
Facilitator: Brij Madahar	Facilitator: Michelle Roberts
Cllr. Peter Black (SPC chair)	Cllr. Lyndon Jones (Performance Panel convener)
Cllr. Peter Jones (SPC member / Performance Panel convener)	Cllr. Terry Hennegan (SPC vice-chair)
Cllr. Gloria Tanner (SPC member)	Cllr. Cyril Anderson (SPC member)
Cllr. Brigitte Rowlands	Cllr. Fiona Gordon
Cllr. Cheryl Philpott	Cllr. Mary Jones
Cllr. Ryland Doyle	Cllr. Philip Downing
Cllr. Paulette Smith	Cllr. Yvonne Jardine
Paula O'Connor (Chair of Audit Committee)	Dave Anderson-Thomas (statutory education cooptee)
*Cllr. Mike Day	*Cllr Joe Hale (SPC member)
*Cllr. Mike Durke	

<b>Breakout Group THREE</b>	<b>Breakout Group FOUR</b>
Facilitator: Liz Jordan	Facilitator: Emily Davies
Cllr. Paxton Hood-Williams (Performance Panel convener)	Cllr. Jeff Jones (Performance Panel convener)
Cllr. Mark Child (SPC member)	Cllr. Chris Holley (Performance Panel convener)
Cllr. Wendy Lewis (SPC member)	Cllr. Erika Kirchner (SPC member)
Cllr. David Helliwell (SPC member)	Cllr. Mike White (SPC member)
Cllr. Wendy Fitzgerald (SPC member)	Cllr. Linda Tyler-Lloyd
Cllr. Christine Richards	Cllr. Irene Mann
Cllr. Sam Pritchard	Cllr. Lynda James
Cllr. Hazel Morris	Cllr. Susan Jones
*Cllr. Mary Sherwood	*Cllr. Kelly Roberts

\*attendance status tentative